



AHCCCS Update: Minimum Subcontract Provisions

August 9, 2016

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Dear Care1st Providers and Staff:

AHCCCS made the following updates to the Minimum Subcontract Provisions. These changes are effective October 1, 2016.

1. Updated the definition of Subcontractor. “*Subcontractor*” means any party with a contract with the Contractor for the provision of any or all services or requirements specified under the Contractor’s contract with AHCCCS, or any entity which has a Provider Participation Agreement or Group Biller Agreement with AHCCCS.
2. Updated Attachments E-1 and E-2 to include “activities performed by the Subcontractor or on behalf of the Subcontractor or Contractor”.

Although this change doesn’t impact the insurance requirements for providers, AHCCCS mandates that we notify you of any change to the AHCCCS Minimum Subcontract Provisions.

As a reminder, if you have not yet submitted the required insurance information, please review the attached checklist, complete it, and return it along with the Certificates of Liability with required coverage levels, endorsements and waivers to Provider Network Operations via fax at **602.778.1875** or via email to PNOaz@care1st.com.

We encourage you to review the updates, which can be found on the AHCCCS website <http://www.azahcccs.gov/>:

Choose “Plans/Providers” > “New Providers” > “Minimum Subcontract Provisions” >
Select the option for the Minimum Subcontract Provisions Effective 10/1/2016.

If you have any questions or need assistance in downloading the information please contact Provider Network Operations using the information below.

Thank you!

Provider Network Operations

Phone 602.778.1800 or 866.560.4042 (Options in order: 5, 7) Fax 602.778.1875

E-mail: pnoaz@care1st.com Visit our website at www.care1st.com/az

Looking for your assigned Provider Network Rep? On our website go to Providers > Provider Rep Contact Info

FAX

To: Provider Network Operations Fax To: 602.778.1875
From: Group:
Phone: Date:
Re: AHCCCS Insurance Requirements

Prior to submitting your insurance information complete this checklist, use it as a tool to address everything that's required and send it on top of your insurance document(s).

Commercial General Liability	Business Auto Liability	Worker's Comp Liability
<input type="checkbox"/> ATTACHED	<input type="checkbox"/> ATTACHED <input type="checkbox"/> N/A	<input type="checkbox"/> ATTACHED <input type="checkbox"/> N/A
<input type="checkbox"/> General Aggregate \$2,000,000 <input type="checkbox"/> Products Ops Aggregate \$1,000,000 <input type="checkbox"/> Personal & Adv. Injury \$1,000,000 <input type="checkbox"/> Damage to Rented Premises \$50,000 <input type="checkbox"/> Each Occurrence \$1,000,000 <i>Your document must address all of the above items and minimum amounts</i>	<input type="checkbox"/> Combined Single Limit \$1,000,000 <i>Your document must address all of the above items and minimum amounts</i>	<input type="checkbox"/> Each Accident \$500,000 <input type="checkbox"/> Disease – Each Employee \$500,000 <input type="checkbox"/> Disease – Policy Limit \$1,000,000 <i>Your document must address all of the above items and minimum amounts</i>

Endorsement – Required for Commercial General and Business Auto Liability

The policy shall be endorsed, as required by this written agreement, to include the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as additional insureds with respect to liability arising out of the activities performed by the Subcontractor or on behalf of the Subcontractor or Contractor.

Waiver of Subrogation – Required for all

The policy contains a waiver of subrogation endorsement, as required by this written agreement, in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees for losses arising from work performed by the Subcontractor or on behalf of the Subcontractor or Contractor.

Provider Network Operations

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E-mail: pnoaz@care1st.com Visit our website at www.care1st.com/az

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