

HANDWRITING ON PAPER CLAIM FORMS

May 30, 2018

Dear Care1st Providers, Office Staff & Billing Staff:

To better align with the new AHCCCS guideline that went into effect on June 1, 2018, effective July 1, 2018 Care1st will no longer accept claims with handwriting. Claims received July 1, 2018 and forward with handwriting on any part of the claim will be returned to you. This includes handwriting in the top margin, sides and remarks sections.

The only exception to the no handwriting requirement is the signature field(s), where a handwritten signature may appear.

Between June 1, 2018 and June 30, 2018, claim forms will still be accepted with handwriting. Effective July 1, 2018, no handwriting (except for in the signature fields) will be allowed on claims. Claims with hand writing will be returned to you.

This change is effective for the ADA 2012, UB-04, and CMS-1500 claim forms.

If you have questions on this change, please contact Network Management using one of the options below.

Thank you!

Care1st Network Management

Ph 602.778.1800/866.560.4042 (Options in order: 5, 7)

Fax 602.778.1875/E-mail SM_AZ_PNO@Care1stAZ.com

Visit our website at www.care1staz.com

Looking for your assigned Provider Network Rep? On our website go to Providers > Provider Rep Contact Info